Education Policy Committee Meeting Minutes

**September 8, 2017**

Members: Timothy Delaune, Asha Goldberg, Regina Grantham, Mary McGuire, Maaike Oldemans, Holly Doty, Abby Thomas, and Chris Widdall, Chester Bennett

Members Absent: Laura Davies, Carol VanDerKarr, Mary-Jo Morse, Tara Mahoney

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| Topic | Comments/Discussion | Action |
| **Approval of Minutes** | Minutes from 5/3/2017 were approved |  |
| **General Notes** | * Review of the EPC Duties in the Handbook, Article VII * EPC does not currently have a member from the Faculty Executive Committee. All other seats are filled. * Vote on Chair: All agree on Chris Widdall being EPC Chair. * Note takers scheduled for Fall semester meetings: note takers should use the available template. * Notes will be placed on our new website. |  |
| **New Business** | * **Website has been created for EPC** <http://www2.cortland.edu/academics/curriculum/educational-policy-committee.dot>   All standing committees will add their minutes online from now   * **Senate Committee and Faculty Senate duties**: we need to ensure continued representation by EPC members * **Set items priorities for Fall 2017**; Review of old and new items. Items that are brought forward from Spring 2017:  1. **AGT Code Handbook**   Tim provided clarification of Handbook 340.04 and the proposed changes.     1. **Definition of Major GPA vs. Program GPA vs overall GPA**   These 3 definitions will need further clarification. Abby gave some clarifications about the issues with the GPA in Degree Works: definitions are too close which gives confusion. Abby also mentioned that there are currently no regulations for double major, which goes back to the definitions.   1. **Academic forgiveness:**   Registry Advisory Group requested the EPC to look into this. Abby researched procedures from other SUNY schools and started a draft for Academic Forgiveness procedures for SUNY Cortland.   1. **Handbook language statement of Final Examinations** | We need to ensure that our minutes are correct before they will be submitted online.  Chris will send out the Fall semester schedule for members to fill out dates they can attend these meetings in her absence.  Tim will continue cleaning up this chapter and provide a new copy that reflects concerns.  In the near future, Tim will also create an executive summary of the changes to be forwarded to faculty when we inform them about the proposed changes.  Chris will ask Carol VanDerKarr to get some more input on how to proceed with this item.  We will look at the catalog to address these definitions.  Abby will take this back to the Registry Advisory Group.  Abby will create an Excel sheet with an overview of the procedures regarding Academic Forgiveness at other SUNY schools.  This needs to be discussed first with the University Council. |

**Submitted by: Maaike Oldemans**